



SHEET METAL | AIR | RAIL | TRANSPORTATION
JOINT APPRENTICESHIP AND TRAINING COMMITTEE
LOCAL UNION No. 49



January 27, 2021

Apprentice's and Journeypersons who attend training.
At the SMART LU#49 Training Center
2300 Buena Vista SE Suite.138
Albuquerque NM, 87106

RE: ZOOM Training

Attention: All students

While attending training using the ZOOM application students are expected to be visible during the entire time with the exceptions of bathroom breaks and random issues that require immediate attention in the student's personal environment. The ZOOM classes are recorded by the Training Center. While using ZOOM do not black out the camera, do not point the camera completely away from your face for an extended duration and do not participate in any illegal activities. Students will also be expected to be properly dressed and to abide by our sexual harassment policies. If the instructor decides that any student has violated the rules, abandoned training, or is not participating in the class. The instructor will remove the student from the class for that day and the student will be counted absent. If a student is counted absent, they must email the Training Coordinator at nrael@smartlu49jatc.com with an explanation.

Invitations for ZOOM classes will be sent out the day of training via email. The email will have a hyper link that allows students entry into the class, click the link and it will automatically take you to the class, when prompted by the application to enter the class click on the icon that reads join with audio and video, once in the class keep your mic on mute unless you wish to speak.

Students are expected to not be working while in class, the assignments will be time limited to be finished during school hours, and we will not reset assignments or tests, so be focused, and take notes.

We will work through this together! Hopefully, we can all attend class in person soon.

Thank You,

Nicholas Rael: Training Coordinator